

**APPLICATION FOR 'PERMISSION TO TRAVEL'
ON CORNERSTONE COLLEGE SHUTTLE BUS
(not requiring a connection to a DfE Bus)**

Please submit one application per household - Please print clearly.

My child's (or children's) intended usage of the Shuttle Bus TO and/or FROM Cornerstone will be (please circle):

Example: A.M. FROM: MBHS or St Marks PS (to Cornerstone) P.M. To: St Marks PS or MBHS (From Cornerstone)

Mondays:	A.M. FROM: MBHS or St Marks PS (to Cornerstone)	P.M. To: St Marks PS or MBHS (From Cornerstone)
Tuesdays:	A.M. FROM: MBHS or St Marks PS (to Cornerstone)	P.M. To: St Marks PS or MBHS (From Cornerstone)
Wednesdays:	A.M. FROM: MBHS or St Marks PS (to Cornerstone)	P.M. To: St Marks PS or MBHS (From Cornerstone)
Thursdays:	A.M. FROM: MBHS or St Marks PS (to Cornerstone)	P.M. To: St Marks PS or MBHS (From Cornerstone)
Fridays:	A.M. FROM: MBHS or St Marks PS (to Cornerstone)	P.M. To: St Marks PS or MBHS (From Cornerstone)

Student's First Name	Student's Surname	School Attending	Yr Level	Home Group	Office Use Only		
					PTT	Res	Den
		Cornerstone College					
		Cornerstone College					
		Cornerstone College					
		Cornerstone College					

CC records updated ____ / ____ / ____

Notified LinkSA ____ / ____ / ____

STUDENT'S RESIDENTIAL ADDRESS:

Unit: _____ Street No: _____ Street: _____
Town / Suburb: _____ Post Code: _____

POSTAL ADDRESS:

Same as Residential Address
Or
PO Box: _____ Town / Suburb: _____ Post Code _____

PARENT / CAREGIVER

Name of Parent/Caregiver: _____
Home Phone _____ Mobile Phone: _____
Email: _____

- The details provided above are accurate.
- I have read and accepted the conditions associated with using the Cornerstone College Shuttle Bus service which are on the reverse of this application form and will ensure my child/ren is/are aware of the Bus Rules.
- I understand this application is for the current school year only. I acknowledge I am required to fill out a new application at the beginning of each school year.

Parent/Caregiver Signature: _____ Date: ____ / ____ / ____

Submit form to: busapplications@cornerstone.sa.edu.au and please include 'SHUTTLE' in the Subject line.

CONDITIONS OF BUS TRAVEL

(on Cornerstone College Shuttle Bus not requiring a connection to a DECD Bus)

The primary purpose of the Cornerstone College Shuttle Bus is for the transport of students to and from the College and Mount Barker High School (MBHS) to utilise the Department for Education (DfE) bus services.

If there are seats available, the Shuttle Bus may be used for students to travel between the College, St Marks Primary School, and/or Mt Barker High School. All students who wish to utilise the Shuttle Bus for this purpose only are required to complete this Application Form to seek 'Permission to Travel' at the beginning of each school year.

All students require written approval from the Principal of Cornerstone College (or nominee) BEFORE using the Cornerstone College Shuttle Bus for this purpose. A new application is required for each school year.

Generally, it takes the first four weeks of Term 1 for Mount Barker High School to accurately determine and allocate bus seating for the DfE's buses at the beginning of a new school year, therefore the number of spare seats available on the Shuttle Bus (if any) is not known until then. Considering this time frame, the College suggests families who wish to apply for this method of travel consider alternative transport during this time.

Families are welcome to submit an Application Form at any time, however, the Application won't be assessed until the end of Week 4 in Term 1 at the earliest.

Cost:

The Shuttle Bus is a LinkSA bus that is contracted to Cornerstone College. This service requires students to use their Student ID cards as they alight the bus. This service incurs a \$1 per trip fee that will be charged to student term fees (ie A.M. = one trip, P.M. = one trip).

Shuttle Bus seat allocation exhausted:

In the event the Shuttle Bus becomes full with students who are 'eligible' for travel (ie students who utilise the DfE bus services), ineligible students who have been granted 'Permission to Travel' will be informed, and their 'Permission to Travel' will be withdrawn.

Bus Rules – please ensure these are discussed with your child/ren:

When traveling on the bus all school rules apply as well as the following:

- Wait for the bus to become stationary before getting on or off the bus
- Present your Student ID card to bus driver as you alight the bus
- Sit in the seats provided
- Promptly follow the directions of the driver
- The whole of your body must remain within the bus i.e. no part of the body to protrude from the windows
- Nothing is to be thrown in or out of the bus
- Student behaviour must be such that the bus driver can concentrate on driving safely
- Only eat or drink on the bus if approved by the driver. Keep the bus free of litter
- Be at the bus stop at least 5 minutes before the scheduled departure
- All students must be seated whilst traveling and use the same seat throughout the year unless otherwise directed
- Please advise the driver if you wish to get off/on at a different stop temporarily
- Use appropriate language at all times
- Be positive when (and if) interacting with the public
- Avoid any damage to the bus or other student's property.

Penalties for Breaches of Rules:

Breaches of rules can result in suspension from the bus services.

Ceasing to use the Shuttle Bus:

If you no longer require the use of the Cornerstone College Shuttle Bus service for this purpose, please inform **Mrs Jo Powell** at Cornerstone College immediately by telephone on **8398 6000** so that your child's seat can be made available to other students.

Use of the bus:

Students must use the bus regularly to maintain 'Permission to Travel' on the bus (more than 50% of the time).