

# APPLICATION GUIDELINES

## Teacher



- College Department:** Education
- Position Title:** Teacher of English & History
- Tenure:** Permanent and full time commencing 2022
- Closing Date:** **Monday, 16 August 2021 at 3.00pm**

## How to Apply

### Read the Job Description

Assess your level of skill and experience against the Job Description.

### Prepare the required documents

#### 1. Cover Letter

The letter should include:

- Identification of the position you are applying for.
- Where you saw the position advertised.
- Any skills you wish to highlight and your reason for applying.
- Essential teaching experience: English and History to SACE Stage 2.
- Advantageous: Teaching SACE Stage 2 English Literary Studies

#### 2. Resume

- Your professional resume including the names and details of two professional referees and one pastoral or personal referee along with their contact details.

#### 3. Response to the Person Specifications

- Refer to the Person Specification section of the Job Description. Write a response to each of the criterion under the headings listed below. A brief statement for each dot point is sufficient.
  - Educational / Vocational Qualifications
  - Personal Skills, Abilities and Aptitude
  - Experience
  - Knowledge
- As you write the responses above, ensure you highlight your experience as it relates to this role. The philosophies of the English & Humanities Learning Areas are shared here for your information.
  - The teaching of English at Cornerstone College recognises the context in which students live. The focus is not only on content – on texts and writing genres – rather, teachers at Cornerstone College strive to empower students to understand their world through the development of capabilities such as critical thinking, creativity, communication, and collaboration. English teachers at Cornerstone are collaborative, quick-thinking, self-reflective and student focused.
  - Humanities teachers at Cornerstone College utilise their knowledge and understanding to encourage 21<sup>st</sup> century skill development in their students. They encourage a love of the world, through the studies of History, Geography, Business & Enterprise, Philosophy, Legal Studies and Tourism. Through the development of the foundational capabilities here at the College, teachers of Humanities inspire Cornerstone students to be critical, engaged and inspired global citizens.

**Email the application and attach your documents.**

Direct applications to the Principal, Mr Craig Fielke, [employment@cornerstone.sa.edu.au](mailto:employment@cornerstone.sa.edu.au), with a subject line of 'Confidential – English & History Teacher'.

All applications will be acknowledged by email. Should you require further information about the position or the application process please contact the Human Resources Manager, Kylie West on (08) 8398 6000.